

Risk Assessment - Rectory Farm

An up to date risk assessment should be undertaken prior to any visit based on the following:

<u>HAZARD</u>	<u>ACTION TO BE TAKEN</u>
General Safety	Speak to the children about all safety issues at the beginning of visit. Stress the importance of staying together and not wandering off.
Trailer rides	Ensure children hold on to side of trailer and make sure back gate is securely fastened.
Machinery	Ensure children are kept away from machinery unless strictly supervised.
Animals	Children to be quiet and not run near animal yards. Ensure no children enter the cattle yards. Ensure children wash hands after touching animals. Pregnant ladies should not visit the farm during the lambing season.
Gates/haystacks	Do not allow children to climb on gates, fences or haystacks
Electric fences	Warn children about electric fences and ideally turn them off.
River/pond	Very close adult supervision is needed when near the river/pond.
Chemicals and Medicines	Ensure all chemicals and medicines are locked away.
Children getting lost	Take regular head counts and register before departure.
Hygiene	Make sure teachers and children wash their hands before eating or drinking and before leaving the farm.
Parking	Buses/cars to be parked and children dropped off and collected as directed on the day.

Suitable clothing should always be worn. Warm, waterproof coats and wellingtons in the winter and boots or trainers in the summer (sandals are never acceptable). Sun hats and sun screen are essential in the summer.

A first aid kit is available but teachers are responsible for ensuring pupils have their necessary asthma treatments etc.

Signed:

G S Eaton

Date: